

Conservator Specialist: Full Time/salary negotiable/ Kalamazoo office
Guardian Finance and Advocacy Services is looking for a financially skilled person to handle the financial assets of a legally protected individual as determined by Probate Court. A wide range of tasks includes all issues of the estate: securing all real estate and personal property to protect it from damage or loss. This may also mean asset liquidation and action to recover stolen assets. Knowledge with investments, real estate & funeral arrangements. Apply for all benefits that client is qualified to receive such as governmental, private, & VA.

Requirements: Bachelor Degree in Accounting or Finance or equivalent experience, experience with persons with disabilities, computer proficiency, ability to make critical decisions, perform multiple tasks while under pressure with difficult clients, excellent organization & communication skills, Honesty in management of clients' assets. Learn more at www.yourguardian.org. Email resume to Pam Green at PGreen@yourguardian.org or fax 269-966-2485